

Agenda: Pre-bid Meeting

Date: 17-12-2021 at 3:00 PM

Tender ID: Tender No. RCB/DBT/HD/PVU/ Portal/2021-22/NIT-01

Name of the Work: Development of portal for online management of Post Graduate and Post Doctorate programmes in Biotechnology

S.No.	Name of the agency	Name and designation of the concerned official	Address, Phone and email of point of contact of the agency	Tender Page Number, Section, Sub Section & Details	Query/ Clarification Sought for	Response from RCB
1	Dev Information Technology Limited	Shahina Parveen, Project Coordinator	14, Aarjans Corporate Park N. Shilpi Railway Crossing Thalaji, Ahmedabad-380039 Tel: +91 9428989852 Mobile: +91 7424895333 Email: Shahina.Parveen@devinfo.com	Page No. 9, Eligibility Criteria For Evaluation, Performance report and timely completion of project. "Point No. 2: Performance report (Quality of work) i. Outstanding/Excellent performance in minimum one similar work: 100% Marks ii. Very good performance in minimum one similar work: 70% Marks iii. Good performance in minimum one similar work: 50% Marks iv. Poor performance in minimum one similar work: 0% Marks (NIL)." For timely completion of projects claimed as similar works based on the completion certificate/report.	Please clarify: what document evidence used to be submitted as a proof? If dates of completion of projects is date to be desired, demand and lack of clarity from client's side, then how are bidder's return to be evaluated and finally completion of project?	Project Completion Certificate from clients clearly highlighting completion of agreed scope of work by stipulated time and mentioning quality of work is accepted as document evidence. Evaluation shall be done based on the project completion certificate.
2				Page No. 14, (H), General Terms & Conditions, Point no. 3 Development and Hosting Technology would be preferred. Open Source only.	Please clarify: what open source technologies preferred? Is there any specific technology from department end? Also can we use .net technologies also as this is open source technology?	Any open source technology of choice is accepted.
3				Page No. 12, (B), Roles and Responsibilities, 2. Bidder, Point (v) Provide the teams as shown in technical approach for implementation of work/low, scope of work and Candidate management.	Please clarify: team will be onsite or offsite? Also please clarify: if team is onsite then during what duration (during development or entire support period)?	Team deployment can be online during development and support period. If in case such need for face to face discussions and training arise, mutually agreed date and time can be set up for any onsite meeting and discussion at RCB site.
4				Page No.8, Performance report and timely completion of project (40 Score) For timely completion of projects claimed as similar works based on the completion certificate/report- 20 score		In case the bidder has not been issued a performance certificate, evaluation shall be done based on the project completion certificate.
5				Page No. 2, Date of Opening of Technical Bid: 28.12.2021	Request for revision of extension of Date of Opening of Technical Bid.	It shall be announced in case the date is being extended.
6	Odozo Technologies Private Limited (Canva Digital Campus)	Mr. Annu Dhirajra (Onsite at RCB) Mr. Ranjanaban R General Manager & Head of Presales Mr. Jaya Prakash	S.No.56/3A, 5th Floor, Eyoala Towers, 200 Ft, Radial Road Palkkaranza, Chennai, Tamil Nadu-600129 Mob: 9873732373 (Annu) Email: annu@odozo.com Mob: 9994925674 (Ranga) Email: ranjanaban_rf@odozo.com Email: jpr@odozo.com	Payment details(Page 13) (Part A) Considering this a development project as per industry norms we will need at least 35% payment as initiation advance. Alter Successful Implementation, acceptance of the application and User Acceptance Testing (UAT) - 35% Alter successful implementation of software for a period of 3 months - 30% Alter completion of the development) and further changes/ updation will be made through RCB only - 10% None. Other T&Cs related to payment will be remained same	Could you please modify the payment terms / milestones as follows: Advance Payment - 35% Alter Successful Implementation, acceptance of the application and User Acceptance Testing (UAT) - 35% Alter successful implementation of software for a period of 3 months - 30% Alter completion of the development) and further changes/ updation will be made through RCB only - 10% None. Other T&Cs related to payment will be remained same	The revised Payment Terms are as follows: Applicable against PART - A (Development and deployment of the Application) only 1. Advance Payment - Nil 2. Issuing of Product License (if any) - 10% 3. After Successful Implementation, acceptance of the application and User Acceptance Testing (UAT) - 60% 4. After successful implementation of software for a period of 3 months - 10% 5. Transfer of Source Code to Tender Inviting Authority-Regional Centre for Biotechnology, (RCB), Faridabad (after completion of the development) and further changes/ updation will be made through RCB only - 10% None. Other T&Cs related to payment will be remained same
7				Payment details(Page 13) (Part B)	As per industry norms the testing agency, usually demands at least 35% as advance. Could you please modify the payment terms / milestones as follows: Advance Payment - 35% Alter Audit completion - 65%	Please refer response by RCB at S. No. 6
8				Free warranty Period Paid Warranty Period (AMC)	After completion of implementation, Free warranty will be provided for a period of 6 months. After the AMC starts, Could you please confirm to this? We will need the AMC amount to be paid during the beginning of the year. Could you please confirm to this?	AMC starts only after first year free warranty period, the option for providing cost of AMC will be amended into Price bid format. Response same as above. AMC starts only after first year free warranty period as quarterly payments.
9						

10			Cert-In Security Audit	The cost for Cert-In Security Audit will need to be discussed separately. Could you please confirm to this?	Security Audit can be provided from any government empanelled agencies. The list of empanelled agencies is available online, and same may be asked from RCB. Security Audit is valid only for one year considered as part of Purchase Order for 1st year. After completion of 1st year warranty period, 2nd year onwards RCB will pay for security audit on actuals
11			Contract Period	We humbly request you to make the contract period as 5 years. Could you please confirm to this?	Yes contract period can be for 5 years.
12			Training	We will provide Virtual trainings as per request from RCB but In-Person trainings will be limited to 2 during implementation & 1 for any updates. We will be adopting "Train the Trainer" Approach. Could you please confirm to this?	We agree with the request. However, if any please be noted that discussions during requirement gathering are not to be considered as trainings during development and support period.
13			Change Management	Once the requirements are signed off and the implementation is in progress, Any further changes to UI Dashboards, reports, KPI's and new requirements will be carried out after mutual discussion & agreement between RCB & Ocoze. Could you please confirm to this?	Changes during implementation and deployment period is inevitable. Any changes requested after taking over of the portal by RCB shall be payable as per NISCI rate contract.
14			SSL Certificate	The cost for SSL Certificate will need to be discussed separately. Could you please confirm to this?	This is optional. Cost of SSL certificate will be paid by RCB at actuals, as per price bid format the vendor has to mention the SSL cost (optional for RCB). Implementation will be the responsibility of vendor.
15			Maintenance	Ocoze will help deploy the application on RCB designated server but any maintenance operations on RCB designated server will be outside the scope of work. Could you please confirm to this?	This is acceptable. Application related maintenance, back up and security will be the responsibility of the agency.
16			Source Code	Upon completion of engagement the IP remains with Ocoze and Source code right will continue to remain with Ocoze. Ocoze will continue to support RCB on any further changes / updation. Could you please confirm to this?	If Bidder wants to use their existing standard product/technology, then IP rights remain applicable to them only, however the bidder has to share a copy of source code specific to RCB customized development work.
17			Payment Terms	We humbly request you to modify the payment terms with Source code handover. Could you please confirm to this?	Please above the above response by RCB at S. No. 6
18			NISCI rate contracts	How will the rate for man-hours be decided based on NISCI rate- contracts? Could you please clarify?	RCB will share standard document regarding NISCI rates
19			RCB side POC	RCB to appoint one point of contact (POC) from their end to help respond to Ocoze queries in a swift manner. Could you please confirm to this?	Yes, RCB shall appoint a point of contact for discussions during implementation period.
20			Support	After completion of implementation, the paid AMC support will happen offline through modes like telephone, email, chat etc. Could you please confirm to this?	This is acceptable.
21	Veritas Infosolutions Pvt Ltd	Mr. Kuldeep Gill Business Development Mob: 7589456996 Email: bdd@veritasinfosolutions.com	AD-196, 3rd Floor, Industrial Area Phase-8b, Mohali-1610071 Mob: 7589456996 Email: bdd@veritasinfosolutions.com	Page No.3. *Similar work experience includes development and management of portals for administration and monitoring of higher education programme (Graduation and above) for students and universities/institutions in India, in last three years, in Central/State/IT/NT/autonomous institutions/universities with satisfactory completion rating. Last three years ends on the last day of the previous month of submission of tender.	Vendors with experience in academic administrators and management, academic ERP solutions will be considered.
22			Page No.4, Qualification Criteria	2.16 Software certificate from the bank shall be produced by the bidding firm or company for an amount not less than Rupees Seven Lakhs Twenty Thousand only. (INR 7,20,000)	RCB shall provide the required format.
23	Broadway InfoTech	Mr. Vineet Kumar Project Manager +919891102734 (India) vineet@broadwayinfotech.com	Nokia, NCR, Call: +919891102734 (India) vineet@broadwayinfotech.com	Section A: Student will register on Portal or not? If not how we will add student into a system? Student will get login or not? Faculty login will get or not? Who will release the fellowship to student (RCB or DBT)? System will be for Postgraduate and Doctorate both or for PG.	Yes, students will register on portal themselves or through authorized faculty representatives and Programme Coordinators of the universities and institutions. Authorized coordinator/faculties will also require login and other portal rights with regard to online programme management. RCB will release fellowship to students. Separate portal requirements, administration and management of national level Post Graduate and Post Doctorate Programmes from one main portal.


 22/12/2021


Section C:

C2: Post Doctorate
 7. Other requirements to be developed time to time as required by Department?
 What is this? It will be change additional as requirement is not clear
 For post doctorate . . . need to know more about registration process and Guide . . .
 What is point no 2 in C2.
 Who will do the Hosting and Domain?
 How the DBT RRF programme flow will work ?

Any specific portal requirements shall be included as part of implementation and development period. After hand over, if any requirement arises, its development cost shall be paid at actuals as per NICSI contract rates.
 Details of portal requirements and programme flow shall be discussed with selected vendor during requirement gathering discussions.
 RCB shall do the hosting and domain.

J. Kumar
 22/12/2021
OPH